

Republic of the Philippines  
 City of San Carlos  
 Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-05-0883

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Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
<b>Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.</b>					
<b>I. Plywood: (Delivery Term 15 Working Days)</b>					
1	15	shts	Ordinary Plywood 1/2" x 4' x 8' Local Brand	_____	_____
2	15	shts	Ordinary Plywood 1/4" x 4' x 8' Local Brand	_____	_____
				Sub-Total	_____
<b>II. Processed Woods: (Delivery Term 15 Working Days)</b>					
1	30	lgths	S x S 1" x 2" x 12'	_____	_____
2	30	lgths	S x S 2" x 2" x 12'	_____	_____
				Sub-Total	_____
<b>III. Hardwares: (Delivery Term 15 Working Days)</b>					
1	30	pairs	Brass Hinges 1" x 2 1/2"	_____	_____
2	5	kgs	Concrete Nails 3"	_____	_____
3	5	kgs	CW Nails 1 1/2"	_____	_____
4	8	kgs	CW Nails 1"	_____	_____
5	10	kgs	CW Nails 2 1/2"	_____	_____
6	10	kgs	CW Nails 2"	_____	_____
7	10	kgs	CW Nails 3"	_____	_____
8	10	kgs	CW Nails 4"	_____	_____
9	80	pcs	Drawer Handle	_____	_____
10	100	pcs	Drawer Lock Heavy Duty	_____	_____
11	10	kgs	Fin Nails 1 1/2"	_____	_____
12	10	kgs	Fin Nails 2"	_____	_____
13	20	pairs	L/P Hinges 3" x 3" Heavy Duty	_____	_____
14	12	pcs	Lock Set Knob Type Heavy Duty	_____	_____
15	20	qrts	Roof Sealant (Rubberized)	_____	_____
16	36	shts	Sanding Paper #120	_____	_____
17	2	gals	Termite (Soil Treatment)	_____	_____
18	15	kgs	Tie Wire #16	_____	_____
19	25	kgs	Welding Rod 60/13	_____	_____
20	12	qrts	Wood Glue Rubberized	_____	_____
				Sub-Total	_____
<b>IV. Plumbing: (Delivery Term 15 Working Days)</b>					
1	20	pcs	Angle Valve 1/2" x 1/2"Ø	_____	_____
2	6	sets	Back Tank Fitting Push Button Type	_____	_____
3	10	pcs	Brass Ball Valve 1/2"Ø	_____	_____
4	30	pcs	Chrome Lavatory Faucet	_____	_____
5	20	pcs	Flexible Hose 1/2" x 1/2" #12"	_____	_____



## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 1-24-05-0883 **DATE** : May 15, 2024

**PURPOSE:** FOR USE OF REPAIR & MAINT. OF VARIOUS GOVERNMENT BUILDING (MATERIALS ONLY).

**OFFICE :** CED

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS** : 1:30 P.M. , June 4, 2024

**PLACE** : BAC Secretariat Office/CMO Extension Office

### AMOUNT OF CONTRACT

### BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
<b>Lot 1</b> Plywood	: 27,750.00	: 555.00	: 1,387.50
<b>Lot 2</b> Processed Woods	: 17,100.00	: 342.00	: 855.00
<b>Lot 3</b> Hardwares	: 77,550.00	: 1,551.00	: 3,877.50
<b>Lot 4</b> Plumbing	: 116,430.00	: 2,328.60	: 5,821.50
<b>Lot 5</b> Painting	: 28,150.00	: 563.00	: 1,407.50

### **TERMS & CONDITIONS**

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.
  - Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
  - Surety Bond callable upon : Five percent (5%) of the ABC (See above) demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 500.00 ( per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**SGD**

**ATTY. MA. CHAT H. DELIMA-CORDERO**

**City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE**